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| --- | --- |
| Student Name: | Student ID: |
| External Institution: | Enrolled since: dd/mm/yyyy |
| KSU College: | Standard Period of Study: Years |
| KSU Department : | Current Study year: |
| (External) Main/Primary Supervisor: | Report period:  |  |
| (External) Co- Supervisor(s): | from: | mm/yyyy |
| (Internal) KSU Supervisor: |  to: | mm/yyyy |
| Research Area: |
| Thesis Proposal Title: |
| Suspension Period(s) at External Institution since enrollment: | Important dates: |
| from: | dd/mm/yyyy | to: | dd/mm/yyyy | Expected thesis submission date:  | mm/yyyy |
| from: | dd/mm/yyyy | to: | dd/mm/yyyy | Expected viva date:  | mm/yyyy |
| from: | dd/mm/yyyy | to: | dd/mm/yyyy | Expected degree award date:  | mm/yyyy |

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| 1. **Overall** evaluation of work by:
 | **QUALITY**  | **PROGRESS**  | Comments |
| External Supervisor |  |  |  |
| Internal Supervisor |  |  |  |
| Student |  |  |  |

(0) not applicable - (1) unsatisfactory - (2) fair - (3) average - (4) good - (5) excellent

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| 1. Current **STATUS** of study:

Has this step been accomplished? | Yes | No | Dates / Comments(e.g., In Progress, Not Applicable, etc.) |
| * 1. Review of Literature
 |  |  |  |
| * 1. Design of Experiments
 |  |  |  |
| * 1. Proposal Submission
 |  |  |  |
| * 1. Proposal Approval
 |  |  |  |
| * 1. Ethical Approval
 |  |  |  |
| * 1. Data Collection / Experimental Work
 |  |  |  |
| * 1. Data Analysis / Interpretation
 |  |  |  |
| * 1. Writing up and revising thesis for submission
 |  |  |  |

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| 1. **Study Plan**
 | o Is up to dateo Is not up to date; an updated Study Plan is attached |

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| 1. **Student-Supervisor COMMUNICATION**
 | Means | Describe: Regularly? How often? |
| * 1. External Supervisor(s)
 | face-to-face |  |
|  | email |  |
|  | Other\* – specify |  |
| * 1. Internal Supervisor
 | face-to-face |  |
|  | email |  |
|  | Other\* – specify |  |
| * 1. Both Supervisors
 | face-to-face |  |
| (simultaneously) | email |  |
|  | Other\* – specify |  |
|  | \* e.g: phone / Skype / etc.  |
| * 1. Are you satisfied by the communication?
 | Yes / No | Comment |
| External Supervisor’s opinion |  |  |
| Internal Supervisor’s opinion |  |  |
| Student’s opinion |  |  |

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| 1. During this report period\*, has the Student:
 | Yes / | Title of event / | Date | Venue |
| No | Title of presentation | dd/mm/yyyy |  |
| * 1. Given a departmental Seminar?
 |  |  |  |  |
| * 1. Attended a conference?
 |  |  |  |  |
| Did she present? |  |  |  |  |
| * 1. Attended a symposium?
 |  |  |  |  |
| Did she present? |  |  |  |  |
| * 1. Attended Training?
 |  |  |  |  |
| \* Duplicate what was included in Visit reports covering the same period. |

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| 1. Work Submitted for **Publication** (including presentations mentioned in section ‎‎5 above)
 |
| Title of submission | Submitted to | Date | Status |
| Type\*\* of submission | dd/mm/yyyy | (submitted, accepted, rejected) |
|  |  |  |  |
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| \* Duplicate what was included in Visit reports covering the same period.\*\* Type of submission meaning: Abstract, Poster, Journal Paper, Conference Paper, Short Paper, etc. |

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| 1. **Research Objectives and Progress**
 | Yes | No | Comment |
| * 1. Has the Student submitted work to the supervisory team?
 |  |  |  |
| If yes, was it submitted in a timely manner? |  |  |  |
|  Was it sufficient and up to expectations? |  |  |  |
|  Was she provided written feedback?  |  |  |  |
| * 1. Research Objectives and Progress made in the **current** report period:
 |
|  |
| * 1. Research Objectives for the **next** report period:
 |
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| 1. Additional **Comments** ( e.g. regarding intellectual property, study plan, visits, concerns, etc.)
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| * 1. External Supervisor’s additional comments (if any)
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|  |
| * 1. Internal Supervisor’s additional comments (if any)
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| 1. **Approvals**:
 |
| Capacity | Name | Signature | Date(dd/mm/yyyy) |
| External Supervisor |  |  |  |
| Internal Supervisor |  |  |  |
| Student |  |  |  |